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OFFICE OR STAFF Office of National Estimates		OFFICE CODE D	REQUEST DATE Security Information	APPROVAL DATE 6/12/52	CONTROL NO. 13	Page 1 of 2 Pages	
DELETIONS			ADDITIONS			NET CHANGE	ORGANIZATION
ORGANIZATION AND POSITION TITLE	SERIES & GRADE	POSITION NO.	ORGANIZATION AND POSITION TITLE	SERIES & GRADE	POSITION NO.	NEW BR. & DIV. TOTALS	CODE (Machine Records)
<u>ESTIMATES STAFF</u>			<u>Estimates Staff</u>				
<u>GENERAL GROUP</u>			<u>General Group</u>				
Secretary-Steno	GS-318 5	D 25.03	Clerk-Typing	GS-301 5	D 33		
Secretary-Steno	GS-318 5	D 25.04	Clerk-Typing	GS-301 5	D 33.01		
Secretary-Steno	GS-318 5	D 25.05	Clerk-Typing	GS-301 5	D 33.02		
			(Place on T/O after D 25.02)				
NEW OFFICE TOTALS			APPROVAL				
25X1A9a			record recei			ved. Please make changes on office new machine printed T/O page(s) is	
			CONFIDENTIAL			Chief, Classification & Wage TITLE	

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Office Memorandum • UNITED STATES GOVERNMENT

TO : Advisor for Management

DATE: 22 October 1951


FROM : Chief, Classification & Wage Division



SUBJECT: Grade Changes on Table of Organization for ONE

As a result of classification survey, it is requested that positions identified on the Table of Organization for the Office of National Estimates as Slots 100 and 102, Specialist Group, Estimates Staff, be changed as follows:

Slot 100 From: Intelligence Officer (Research Asst.) GS-7
 To: Clerk (Stenography) GS-6

Slot 102 From: Intelligence Officer (Research Asst.) GS-7
 To: Clerk (Typing) GS-6

 25X1A9a

Concurred in by  Mrs. 

 25X1A9a

OK to process to machine room JHP mgt. 10/23/51

A 29
 EW
 10-23-51

JOB NO. 78-03568A BOX NO. 4 FLD NO. 13 DOC. NO. 1 NO CHANGE
 IN CLASS/DECLASS/CLASS CHANGED TO: TS S C RET. JUST. =
 NEXT REV DATE = REV DATE 12-5-79 REVIEWER 235732 TYPE DOC. 02
 NO. PGS 2 CREATION DATE = ORG COMP 0320 PL 32 ORG CLASS C
 REV CLASS 4 REV COORD. = AUTH: HR 703

going to machine room 10/25/51

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OCT 24 1951